



St Patrick's College, Launceston

CATHOLIC CO-EDUCATION YEARS 7-12

PAYMENT ARRANGEMENTS FORM

SECTION 1 – FAMILY DETAILS

Name of each child at St Patrick's College		Grade
	Parent/Guardian 1	Parent/Guardian 2
Name		
Signature		
Date		

By signing this document each parent/guardian confirms their agreement to the payment arrangements outlined below. Separate copies of the form can be signed by each parent/guardian if convenient.

Where parents/guardians manage their finances separately from each other they may wish to split payment of fees between them by completing both columns below. However, most parents/guardians jointly pay fees and should only complete the left column below.

SECTION 2 – PAYMENTS ARRANGEMENTS

	Parent/Guardian 1 or both if jointly paying	Parent/Guardian 2 (only if not jointly paying)
Percentage of fees	<input type="checkbox"/> Jointly responsible or _____ %	_____ % (Complete only if not jointly paying)
Payment frequency	<input type="checkbox"/> Annually [†] <input type="checkbox"/> At the start of each term <input type="checkbox"/> Monthly* <input type="checkbox"/> Fortnightly <input type="checkbox"/> Weekly	<input type="checkbox"/> Annually [†] <input type="checkbox"/> At the start of each term <input type="checkbox"/> Monthly* <input type="checkbox"/> Fortnightly <input type="checkbox"/> Weekly
Payment method	<input type="checkbox"/> Direct debit (<i>complete direct debit form</i>) <input type="checkbox"/> Scheduled credit/debit card (<i>complete section 4</i>) <input type="checkbox"/> BPAY/BPoint (<i>see details on invoice</i>) <input type="checkbox"/> EFT/bank deposit (<i>see details on invoice</i>) <input type="checkbox"/> EFTPOS/cash/cheque (<i>in person at school</i>) <input type="checkbox"/> Centrepay (<i>contact school office to arrange</i>)	<input type="checkbox"/> Direct debit (<i>complete direct debit form</i>) <input type="checkbox"/> Scheduled credit/debit card (<i>complete section 4</i>) <input type="checkbox"/> BPAY/BPoint (<i>see details on invoice</i>) <input type="checkbox"/> EFT/bank deposit (<i>see details on invoice</i>) <input type="checkbox"/> EFTPOS/cash/cheque (<i>in person at school</i>) <input type="checkbox"/> Centrepay (<i>contact school office to arrange</i>)

Please note that these payment arrangements are administrative only and do not affect your ultimate joint and several legal liabilities for the entire amount of the fees.

In the event of default on payment arrangements, the total amount outstanding will become immediately due and the school reserves its right to take steps to recover it in full.

[†] Annual payments received by the school before 31 March attract a 5% discount on tuition fees (but not the capital levy or tuition levies). Annual payments cannot be made by direct debit or Centrepay.

* Monthly payments are to be made in 9 installments due at the end of each month, March to November

SECTION 3 – PAYMENT ARRANGEMENTS

A family discount can be claimed by families with multiple children at Tasmanian Catholic schools or Colleges, in accordance with the Tasmanian Catholic Education Commission School Fees Assistance Policy.

We wish to claim the family discount (*only available where this form is lodged on time*)

*If claiming the family discount please provide details of siblings at Tasmanian Catholic schools or colleges **other than** St Patrick's College. Enrolment may be verified with the named school or college.*

Sibling name	Grade	Catholic school/College

SECTION 4 – CREDIT/DEBIT CARD DETAILS

Complete this section where scheduled credit/debit card has been chosen as a payment method.

Payments will be processed on the 28th of each month from March to November. On occasions where a scheduled payment falls due on a weekend, public holiday or during a school holiday break, the payment will be processed on the following business day or as soon as possible thereafter.

Parent/Guardian 1

Cardholder Name		Amount	\$
Card Number		Expiry Date	/
Signature			

Parent/Guardian 2

Cardholder Name		Amount	\$
Card Number		Expiry Date	/
Signature			

SECTION 5 – FEE ASSISTANCE

Fee assistance may be available for families experiencing financial difficulty. Would you like someone from the school to contact you regarding fee assistance?

No

Yes