



# St Patrick's College

## Student Assistance (STAS) 2017

### ONE APPLICATION PER FAMILY

<b>What is Student Assistance (STAS)?</b>	Student Assistance provides assistance for low-income families towards the cost of school resources. STAS is provided through College resourcing rather than payment direct to families. From 2015, Catholic sector schools now directly assess eligibility for assistance to families and queries for assistance need to be directed to the College.
---	---

## How to apply step by step

Step 1	Read the information on Page 2
Step 2	Complete personal details of you and your partner, if you have one. (See Page 3)
Step 3	Complete details for all your dependent children
Step 4	Complete taxable income details for you and your partner
Step 5	Attach proof of income for you and your partner. <i>(See Page 2 for acceptable proof of income)</i>
Step 6	Read and sign the Declaration and Authorisation section on the back of the Application Form. <i>(See Page 4)</i>
Step 7	Lodge the completed form and required information at the College or scan and email to <a href="mailto:accounts@stpatricks.tas.edu.au">accounts@stpatricks.tas.edu.au</a>

<b>If I am an independent student, how do I apply?</b>	Independent students who are under 18 years of age and are submitting an application are required to provide proof of the independent status. Independent students are generally: supporting themselves; receiving a Centrelink payment and meet the Centrelink independence criteria. Proof of independent status can be in the form of a copy of their current Youth Allowance or ABSTUDY notice of assessment that must clearly indicate the student is independent. Other acceptable evidence of independent status is a letter by a student counsellor or social worker. If independent status is not provided this will delay assessment of your application.
--	---

<b>How do I know if I am eligible to apply?</b>	From 2015, Catholic sector schools directly assess eligibility for assistance to families, and all queries for assistance need to be directed to the College. To be eligible you and your partner's gross taxable income must be no more than the figures shown in the income test table below. You must have a minimum 50% care of a child for them to be considered your dependent. Part-time students in special circumstances may be eligible if an application is supported by a statement from a student counsellor. Grandparents raising children are also eligible to apply for and receive STAS.
---	---



# St Patrick's College

## Student Assistance (STAS) 2017

### ONE APPLICATION PER FAMILY

#### INCOME TEST FOR THE SCHEME - TAXABLE INCOME TABLE 2016

Number of Dependent Children	1	2	3	4	5	6	7	8*
Income Per Week	\$662	\$762	\$868	\$981	\$1,101	\$1,235	\$1,368	\$1,506
Annual Parental Income #	\$34,424	\$39,624	\$45,136	\$51,012	\$57,252	\$64,220	\$71,136	\$78,312

\* For more than 8 children, add \$139 per week or \$7,228 per annum for each additional dependent.

# Gross Taxable Income

<p><b>How can I prove my major source of income and what will I need to provide?</b></p>	<p><b>You and your partner (if you have one) must be able to provide proof of your taxable income for the 2015-2016 financial year. Evidence of all income, including both Centrelink payments and any wages earned needs to be supplied.</b></p> <p>Proof of all 2015-2016 taxable income can be provided in the following ways:</p> <p><b>Centrelink Benefits</b> other than the Family Tax Benefit;</p> <ul style="list-style-type: none"> <li>• Your and your partner's Centrelink Customer Reference Number (CRN)</li> <li>• A copy of your Pension Card; or</li> <li>• A copy of your Health Care Card</li> </ul> <p><b>Earned Income</b> – attach a copy of your and your partner's;</p> <ul style="list-style-type: none"> <li>• 2016 Notice of Assessment from the Australian Taxation Office; or</li> <li>• Three recent consecutive payslips</li> </ul> <p><b>Department of Veterans' Affairs</b> – (DVA) attach a copy of your and your partner's;</p> <ul style="list-style-type: none"> <li>• DVA Income Statement; or</li> <li>• DVA Pension Card</li> </ul> <p><b>Grandparents raising grandchildren</b> – must provide evidence of your formal relationship with the student(s) by providing:</p> <ul style="list-style-type: none"> <li>• Your Centrelink Customer Reference Number (CRN)</li> <li>• A copy of your Pension Card (with the student/s listed) or</li> <li>• A copy of your Health Care Card (with the student/s listed) or</li> <li>• A Statutory Declaration – available from an Australia Post Office</li> </ul>
<p><b>How will my application be assessed?</b></p>	<p>Your application will be assessed on the basis of either Centrelink payments (if that is your prime source of income) or you and your partner's (if you have one) total taxable income for the financial year ending June 2016.</p> <p>If you or your partner's circumstances have changed since last financial year, your application will be assessed based on current circumstances.</p>
<p><b>What terms and conditions need to be met for my application to be assessed?</b></p>	<ul style="list-style-type: none"> <li>• You (and your partner) have provided the information requested</li> <li>• You (and your partner) meet the Income Test for the Scheme</li> <li>• You (and your partner) have read and signed the Declaration and Authorisation on Page 4</li> <li>• Applications should be received prior to 15<sup>th</sup> January 2017 to enable processing prior to the start of the school year.</li> </ul>
<p><b>How will I know if my application is successful or not?</b></p>	<ul style="list-style-type: none"> <li>• You will receive written advice of the outcome of your application.</li> </ul>



# St Patrick's College

## Student Assistance (STAS) 2017

### ONE APPLICATION PER FAMILY

#### APPLICANT'S PERSONAL DETAILS

**MUST BE COMPLETED**

<b>YOU (the person applying for assistance)</b>										<b>YOUR PARTNER (if you have one)</b>									
Mrs		Ms		Miss		Mr				Mrs		Ms		Miss		Mr			
FAMILY NAME										FAMILY NAME									
GIVEN NAME										GIVEN NAME									
DATE OF BIRTH    /    /										DATE OF BIRTH    /    /									
POSTAL ADDRESS										POSTAL ADDRESS									
SUBURB OR TOWN										SUBURB OR TOWN									
STATE					POSTCODE					STATE					POSTCODE				
TELEPHONE NUMBERS										TELEPHONE NUMBERS									
HOME										HOME									
WORK										WORK									
MOBILE										MOBILE									
Grandparent Raising Grandchildren										Please tick if you are applying as a grandparent raising grandchildren									

#### DEPENDENT STUDENTS (Year 7 to Year 12)

**MUST BE COMPLETED**

Family Name	Given Name	Date of Birth	Male / Female	Grade in 2017	School in 2017

#### OTHER DEPENDENT CHILDREN (including children not yet at school)

**MUST BE COMPLETED**

Family Name	Given Name	Date of Birth	Male / Female	Grade in 2017	School in 2017

## INCOME DETAILS

**MUST BE COMPLETED**

**You must supply details of all income for you and your partner (if you have one)**

### Centrelink

Please  
attach



Do you or your partner (if you have one) receive a Centrelink benefit? If yes, we require a **COPY** of

- A Pension Card; or
- A Health Care Card

### Your Earnings

Please  
attach



Are you or your partner (if you have one) employed or have an earned income other than an Australian Government Pension or Benefit? If yes, we require a **COPY** of

- 2014-15 Tax Assessment Notice; or
- A minimum of three recent consecutive pay slips

### Department of Veterans' Affairs (DVA) Benefits

Please  
attach



Do you or your partner (if you have one) receive a Department of Veterans Affairs (DVA) benefit? If yes, we require a **COPY** of

- DVA Pension Card; or
- DVA Income Statements

### Grandparents Raising Grandchildren

Please  
attach



You must provide evidence of your formal relationship with the student(s) by providing:

- A copy of your Pension Card; or
- A copy of your Health Care Card; or
- A Statutory Declaration

### Declaration and Authorisation

#### I declare that:

All the information contained herein is correct

- I am the parent/guardian of the students for whom assistance is claimed; or
- I am an Independent student for whom assistance is claimed

#### I agree that:

- Unless I revoke my consent, this Customer Consent Record is a permanent consent, and may be relied on by St Patrick's College until such time as I revoke it. I may revoke this Customer Consent Record at any time by giving St Patrick's College written notice my consent is revoked. I understand that if I revoke this consent, I may not be eligible for the concession provided by the St Patrick's College.

#### I acknowledge that:

- I have read and understood this Customer Consent Record.

Please note: Personal information will be collected from you to assess eligibility for assistance under Student Assistance (STAS). Failure to provide this information will result in the College being unable to process your application. Your personal information will be used for the primary purpose for which it is collected. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to St Patrick's College.

St Patrick's College reserves the right to withdraw or amend the scheme at any time.

### Applicant Sign Here

Signature:

Date:

### Partner Sign Here

Signature:

Date:

### Returning Your Form

- **CHECK THAT YOU HAVE ANSWERED ALL THE QUESTIONS YOU NEED TO ANSWER AND THAT YOU (AND YOUR PARTNER) HAVE SIGNED AND DATED THIS FORM**
- Make sure that you attach copies of documents that we have asked for
- Lodge the completed form at the Accounts Office at St Patrick's College, mail to PO Box 401, Prospect, 7250 or email the completed form to [accounts@stpatricks.tas.edu.au](mailto:accounts@stpatricks.tas.edu.au)